

Faculty - Child Development and Education at Amarillo College

DATE OF NOTICE:

6/29/2018

DEPARTMENT:

Child Development and Education

DEADLINE FOR ACCEPTING APPLICATIONS:

Open

DESCRIPTION OF JOB DUTIES:

Amarillo College is currently accepting Applications, Cover Letters, and Resumes for a Full Time, 11 Month Instructor in our Child Development and Education Department. The qualified candidate will be responsible to teach Education and Child Development classes with varied strategies.

GENERAL QUALIFICATION REQUIREMENTS:

EXPERIENCE AND TRAINING:

Required:

- Classroom experience as an instructor and proven record of successful education and child development/early childhood teaching experience in community college
- Supervisory external training (i.e. co-op, clinical, practicum)
- Experience working with CDEC Advisory Committees and other CDEC related agencies
- Experience as a licensed child care director
- Experience or working knowledge of NAEYC
- Supervisory experience including but not limited to managing budgets, inventories, ordering supplies, managing grants and grant writing, employee evaluations and team leadership

Preferred:

- 3 years of experience working with preschools (i.e. pre-kindergarten, nursery school, ECI, Head Start Programs or child care)
- Experience or worked in a facility that has been TRS (Texas Rising Star) and TSR (Texas School Ready Initiative)
- Administrative experience with NAEYC and accredited pre-school

EDUCATION:

Required: Master's Degree in Education, Child Development, Early Childhood Education, or other related field.

Preferred: Master's Degree in Child Development or Early Childhood Education

Certificates/Licenses:

Preferred: Texas State Educator Certification, Director Certification, Management Certification

Degrees, certification, and experiences must be applicable to the position and must meet any accreditation requirements applicable to the program or institution. Certifications, licensures, and/or registrations must be current. Only degrees earned from a fully accredited college or university (SACS or regional equivalent) are accepted.

Applicable Official Transcripts Must Be Submitted With Your Application.

KNOWLEDGE, SKILLS AND ABILITIES:

- Ability to speak and make effective presentations.
- Effective Task Prioritization and Organizational Skills.
- Proficient Interpersonal, Verbal, and Written Communication Skills to convey information effectively.
- Ability to use instructional aids in teaching (i.e. computer, multi-media, etc.)
- Ability to learn, or have experience in, online teaching.
- Ability to work with children in various settings.

Salary: Commensurate with Education and Experience and based on Faculty Salary Schedule.

AAP/EEO Statement

All personnel actions such as hiring, compensation, benefits, transfers, training, and participation in social and recreational programs are administered without regard to race, creed, color, sex, age, national origin, disability, veteran status, or any other characteristic protected by law.

Under the Amarillo College Promotional Opportunity Policy, only current appointed or part-time non-appointed employees will be considered for a position during the first five (5) working days from notice or posting.

In order to be considered for this position, you must upload:

1. Cover Letter
2. Resume
3. Applicable Transcripts

Applicants can apply here: <https://www.actx.edu/hr/employment>